

PLEASE READ

A Building Permit Application is valid for six months from the date of submittal.

Please note that revising a Building Permit Application does not change the date of submittal.

If there is justified cause for an extension, you may request a six-month extension. Please note, however, that if the only reason the Building Permit has not been issued is because fees have not been paid, this is not considered justified cause and the request will be denied.

If a Building Permit Application expires or becomes invalid, it will be voided and a new Building Permit Application submittal will be required with new forms and new fees.

To request an extension, please complete the request below and mail it along with the payment of \$110.00 to:

Department of Permits and Inspections
30 North Market Street
Frederick, MD 21701

Please make check payable to "Frederick County". The request and payment must be received by this office prior to expiration.

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Today's Date: _____

A/P (Application) Number _____ Date of Submittal _____

A/P Name _____

Street Address of Building Site _____

Please give justification for extension: _____

